

## MEMORANDUM

TO: Applicants for License

FROM: Senior Corporal Ricky Briggs, Administrator, Arkansas Board of  
Private Investigators and Private Security Agencies

RE: State Board Exam

Please be advised that you will have thirty (30) days from the date of receipt of your application by this office to take the state Board examination. You must call 501-618-8600 to schedule a date and time to take the examination. Failure to take the examination within the thirty (30) day period will result in the application being returned and not processed. If you re-apply the license and background check fees will have to be paid again.